



Overview of Steps for an Assessment Vendor to Certify their Product

1. License Ed-Fi
 - a. Online process, more information <https://www.ed-fi.org/getting-started/license-ed-fi-technology/>
 - b. Provides the vendor's team with access to source code, documentation, support systems, community benefits
 - c. Ed-Fi provides discovery calls and vendor onboarding sessions, and training materials to help ramp up the vendor's team.
2. Join the Ed-Fi Partner Program
 - a. Provides the vendor with various supports, marketing & communications benefits, and roadmap insight/input to grow and amplify the vendor's work toward interoperability.
 - b. Sign agreement available by emailing partners@ed-fi.org (or sean.casey@ed-fi.org for any questions)
 - c. Nominal annual fee of \$3,000 covers certification cost & program benefits
3. Pursue Ed-Fi certification
 - a. Overview and process details <https://techdocs.ed-fi.org/display/EDFICERT/Assessment+Outcomes+Management+API+Certification>
 - b. Ed-Fi can provide the vendor with a sandbox and sample data (typical student/school data, not vendor's assessment results data). Prior to a course of scheduled meetings the vendor will provide:
 - i. A short narrative of the data exchange features to be tested, and how customers/users will use them
 - ii. Copies of current results templates currently provided to customers/users for sharing results data
 - iii. Copies/references to any learning standards indexed to the assessment metadata
 - iv. Screen sharing during testing of data exchange scenarios against the API resources to demonstrate compliant use of the API and data standard.
 - c. Upon completion of the certification test operations, the vendor will be certified (certifications are good for a year), and the Ed-Fi Alliance will work with the vendor to coordinate marketing & communications opportunities and the other supports provided via the partner program.
4. For any questions along the way, please contact Sean Casey sean.casey@ed-fi.org 512-600-3617.